

MINUTES OF THE 32nd ANNUAL GENERAL MEETING HELD AT THE GOVERNOR'S HALL, ST THOMAS' HOSPITAL, LONDON, ON SATURDAY 31ST MARCH 2012 AT 1.30PM

TRUSTEES PRESENT	Mrs. M. Higgins	Chairman
	Mr K Modi	Lister Hospitals KPA
	Mr. R. Bradbury	SAKA
	Mr R Price	Six Counties KPA
	Mr M Abbott	Gloucestershire KPA
	Mrs S Lines	United Norwich KPA
	Miss T Sinclair	Wessex KPA
	Mrs B Morris	Lancs and South Cumbria KPA
	Mr A Sutton	Doncaster & Bassetlaw KPA
	Mr M Walker	Lincolnshire KPA
	Mr R Mackey	NEKPA

In attendance	Mr. T. Statham	Chief Executive
	Mr N Palmer	Head of Advocacy
	Mr P Revell	Head of Fundraising
	Miss J Thorpe	Senior Office Administrator
	Mrs S Edwards	Accounts Administrator
	Mrs J Watson	Helpline Advisor

Plus 21 Official voting delegates (as per register) and 26 non-voting delegates as per the Attendance Registers (attached)

A quorum of 30% of official representatives was met.

The Chairman welcomed everyone to the meeting.

Marion Higgins was delighted to introduce Mr Henry Shelton - an accomplished artist who had been commissioned by Sir Rannulp Fiennes NKF Patron to paint a portrait. The portrait had been donated to NKF to be displayed at headquarters. Henry Shelton stated Alan Sutton had invited him to the meeting to present the portrait and it was a pleasure to be commissioned by Sir Rannulp. Henry Shelton was thanked for the generous contribution.

427 APOLOGIES FOR ABSENCE

Apologies were received from Aintree KPA, Mark Davis NSKPA, Simon Lloyd Tyneside KPA, Julie Oldfield Kidney Cancer UK, David Myers RFHKPA, Vivienne Dodds Walsgrave KPA, St George's KPA, Ian Cundell St James KPA, Nick Flint Queen Elizabeth KPA, Alison Blezard Scottish Kidney Federation & South East Scotland KPA, Chris Elliott ST Georges KPA, Michael Molyneux Aintree KPA, Claire Lewis Young@NKF, John Powell SAKA and Ewen Maclean Scottish Kidney Federation.

428 MINUTES OF AGM HELD ON 26 MARCH 2011

It was proposed by Sandy Lines United Norwich KPA, seconded Alan Sutton Doncaster and Bassetlaw KPA and agreed unanimously the minutes of the Annual General Meeting held on 26 March 2011 be approved and signed by the Chairman as a true record.

429 ANNUAL REPORT

Chairman, Marion Higgins presented the Annual Report for the year ended 31 December 2011 which had previously been circulated, commenting on the following items:

Campaigning for organ donation from Accident and Emergency – Despite the NKF campaign to ensure NHS harvest organs from Accident and Emergency Departments (A&E) being originally scorned, it seems the argument has been won by the NKF. This is now taking place in many hospitals.

Organ Donation Task Force – The NKF are pleased to reveal the Organ Donation Task Force (ODTF) is to be replaced by another body after 2013, a direct result of NKF lobbying.

Dialysis Away From Base - This issue continues to raise concern and the NKF will continue to campaign for patient rights.

Young@NKF - Claire Lewis has taken over the leadership of young@nkf. This group relies on cyberspace communicate and a real presence is shown on Facebook. We wish Claire and the group well.

It was proposed by David MacDonald Wessex KPA, seconded by Sharman Maxwell West London KPA and agreed unanimously to accept the Annual Report.

430 FINANCIAL REPORT

The report was presented by NKF Treasurer – Ray Mackey

The accounts information for the year end 2011 is given on pages 8 to 18, comprising the statement of financial activities (the “statutory SOFA”) and the balance sheet together with related notes.

Whilst the “statutory SOFA” is given on pages 8 to 9 together with the related notes, a simplified version is attached to the financial statements. This simplified version – the ‘detailed statement of financial activities’ (pages 19 and 20) - is information additional to the statutory financial statements for a better understanding of the complicated statutory disclosures (which require that the incoming resources and expenditure be allocated over the various funds and activities as shown by the detailed breakdown in the notes).

As shown by the “detailed SOFA” starting on page 19 the headline figures for the year are:

- incoming resources £485,028 decreased in comparison with 2010.
- total resources expended £565,200 shows an increase of £35,710 compared to £549,490 in the previous year.
- net incoming resources for the year saw an overall loss of (£80,172) compared to a gain of £115,605 in 2010.

Incoming resources in total have seen a reduction of £160,067 compared to 2010. This can be attributed to the decline in Voluntary Income mainly that of Legacies. Donations have fallen to £250,442 compared to £274,514 in 2010. KPA subscriptions have risen from 2010 and increased by almost half.

Activities for generating funds – Other Fundraising - has risen to £46,917 from £26,573 in 2010. NKF are grateful to its fundraising supporters for having chosen NKF as their nominated charity. The Annual Lottery income has increased by £2,346 to £21,052.

Total resources expended of £565,200, shows an increase since 2010 of £35,710.

Net expenditure of (£80,172) as can be seen on page 20 is the figure shown on the “statutory SOFA” on page 8 as “net outgoing resources for the year”. The “detailed SOFA” presents the breakdown of all items to that stage on a simplified basis.

Net movement of funds has seen a loss of (£74,528)

Total Funds as at 31st December 2011 were £1,602,455 compared to £1,676,713 at 31st December, 2010

Standard Wealth Investment

The value of the investment on 31st December, 2011 was £603,682.10. The amount of the original investment sold to realise the withdrawal of £100,000 was £95,607.56.

The objective of the investment was to grow the capital of the Charity while managing risk to a low to medium level and to provide for a capital growth requirement with the flexibility to produce income and allow withdrawals in the future as and when required.

Final Statement

Many charities saw a loss of income for 2011 and unfortunately NKF was no exception. It became necessary in late 2011 to withdraw funds from investments in order for the charity to operate. NKF remained vigilant throughout the year to ensure costs remained as low as possible, whilst seeking to increase income via fundraising activities etc. Investments held were closely monitored and regular updates requested to ensure outside influences such as the Euro Zone crisis had minimal effect.

Futuristically, 2012 UK Budget has brought little to stimulate economic growth and it is expected the difference between taxes and spending will remain unchanged at the end of this parliament. Independent analysts suggest the UK growth for 2012 will average 2.1%. The Euro Zone remains in crisis and forecasters predict it will continue to shrink. All of this will continue to influence income available to charities

It was proposed by Roy Bradbury SAKA, seconded by Robert Price Six Counties KPA and agreed unanimously to accept the financial report.

431 KPA SUBSCRIPTIONS

It was proposed by David MacDonald Wessex KPA seconded by Mick Walker Lincolnshire KPA and agreed unanimously that KPA membership subscriptions for the year 2012/2013 be increased by 3% to:

Full Members:

Individual membership	up to 150	£238
	to 500	£667
	to 700	£870
	over 700	£1003

National Kidney Federation Associate Members:

Per Association	£75
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However, during the year 2012/2013 no subscription shall be required from any KPA that participates in the NKF annual draw by permitting draw tickets to be circulated directly to their individual members, inside the magazine Kidney Life.

432 APPOINTMENT OF PROFESSIONAL LEGAL ADVISOR

NKF request Foy & Co, Worksop, be re-appointed as Professional Legal Advisor to the National Kidney Federation.

It was proposed by and Denny Abbott Gloucestershire KPA seconded by Sandy Lines United Norwich KPA and agreed unanimously Foy & Co be re-appointed as NKF Solicitor.

433 APPOINTMENT OF AUDITORS

It was proposed by Roy Bradbury SAKA seconded by Barbara Morris Lancs and South Cumbria KPA and agreed unanimously that Wright Vigar be appointed as Auditors for the year ending 31 December 2012.

434 ELECTION OF OFFICERS AND EXECUTIVE COMMITTEE

The following were elected unopposed:

Officers

Chairman	Marion Higgins	Northamptonshire KPA
Vice Chairman	Kirit Modi	Lister Hospital Kidney Foundation
Treasurer	Ray Mackay	NEKPA
Secretary	Michael Abbott	Gloucestershire KPA

Executive Committee

The following members were elected unopposed

William Bradbury	SAKA
Sandra Lines MBE	United Norwich KPA
Barbara Morris	Lancs & South Cumbria KPA
Robert Price	Six Counties KPA
Alan Sutton	Doncaster & Bassetlaw KPA
Michael Walker	Lincolnshire KPA
George Brown	Guys and St Thomas KPA

The Chairman asked the meeting to consider if Tracey Sinclair Wessex KPA could be re-elected to the Executive Committee. The necessary paperwork had been submitted to the NKF by Tracey Sinclair, who is an existing member of the Executive Committee, but, due to unforeseen circumstances had not been received before the closing date. It was proposed by Sandy Lines United Norwich KPA, seconded by Sharman Maxwell West London KPA and agreed unanimously to accept Tracey Sinclair to the Executive Committee. William Beale Bristol KPA who had shown interest in joining the Executive Committee will be invited to the Away Day meeting in May for co-option.

Marion Higgins thanked all the returning Executive members commenting it is a strong team and looked forward to working with them all again.

435 APPOINTMENT OF PRESIDENT

Frank Howarth was originally appointed as President in 2002 and the appointment has been renewed each year in recognition of his substantial contribution to the NKF. He has been and continues to be a tremendous asset to the Federation and the Executive Committee had no hesitation in recommending he be re-appointed for a further year.

Frank Howarth had agreed to serve as President for a further year.

Chairman Date

The Chairman welcomed Pete Revell NKF Head of Fundraising to the meeting who would be giving a presentation on: **Fundraising with the NKF – Let’s work together.** The following notes were highlighted:

Fundraising with the NKF – This time last year the NKF had fundraisers but not many and they did not actively promote fundraising but this has now changed. He explained he had been put in place to generate lots

of money and in the next 15 minutes would talk about how this is happening and the opportunities.

Fundraising is not all about collection pots - Gone are the days of paper sponsor forms and collection pots Charities have changed through the years; people no longer donate money to feel better. They need to believe in the cause.

Money's too tight - People want something back when they help a charity. As we all know people are short of money, they need a product or very good reason before parting with their cash.

What can the NKF offer? - Cycling events, Parachute jumps, Overseas Treks, Walking, Running, Help in running your own event. Here at the NKF we offer a vast range of events people can take part in and recently events other charities are not offering like Lapland Husky trail and Grand Canyon Indian Reservation Trek.

The NKF want your clothes - NKF is starting to collect unwanted clothes in Wales, Yorkshire and the South NKF wanted to get the name out and about plus make some money, so NKF is now using a company to collect used clothes, each house in the area will have an NKF logo fall on their door mat, if nothing else more awareness is being made to the kidney cause.

NKF and KPA's working together - Two firemen hope to raise £50,000 and sign up as many people as possible to the organ donor register About 3 months ago a call was received from a gentleman asking if NKF could support his fundraising idea, it transpired his son had been given a kidney from a family friend who is a fireman. After seeing how it transformed the boy's life they wanted to raise awareness of the donor register and raise money for the NKF and the local hospital in some way. After many meetings it was decided the best way to support the local hospitals was through the local KPA. £50,000 to be raised with 50% to go to the Wessex KPA & 50% to the NKF

The Big Donor Challenge- Running 11 marathons from Queen Alexandra Hospital in Portsmouth to Land's End, then rowing back along the south coast to Portsmouth all within 20 days. This fundraising is no walk in the Park.

Working Together in Norfolk - United Norwich KPA working with the NKF on World Kidney Day, Norwich Advent service and Cromer Carnival. Sandy Lines from United Norwich KPA and Pete Revell have been working together for a few years now with great success, World Kidney Day this year saw an organised sponsored walk from the Norfolk and Norwich hospital to the main shopping centre where a stand for kidney awareness was being held. The first Norwich advent service was a great success. The Cromer Carnival is always fun, resources are pooled together, Sandy has a dummy dialysis machine and NKF can provide all the banners, balloons and leaflets, then thousands of people see all about our Kidney charities.

What can we offer you?- Partnerships. Pete Revell of the NKF has a wealth of fundraising experience gained whilst working for several well-known National charities, including a national kidney charity. NKF has the resources. Working for the NKF is a breath of fresh air, it is so nice to have the welfare of the kidney patient coming first and not money. This is why NKF want to work with the KPA's so both parties will benefit.

Questions

Frank Howarth NKF President asked what happens to the clothing once they have been collected. The clothes if in good condition are given to the needy and if not they are given to companies as rags. NKF receives £75 per tonne.

Dorothy Cobb asked where the bags can be obtained from. Pete Revell stated the clothing collection was currently being trialled for three months in various areas, if the trial was successful licenses would be applied for to all councils for the bags to be distributed nationally. The bags are marked with the day of collection and the clothes will be collect from each door.

Tracey Sinclair asked what was in place to make NKF bags stand out against other clothing collections. Pete Revell stated he had done research on various companies and the company chosen stood out from the crowd.

It was stressed by Timothy Statham, that KPA's do not have to be involved with the collection of bags as the company are charged with that responsibility.