

**MINUTES OF THE 40th COUNCIL MEETING HELD AT THE HILTON READING HOTEL, READING, ON
SUNDAY 11th OCTOBER 2015 AT 9.30am**

TRUSTEES PRESENT	Mr J Higgins	Chairman – Northamptonshire KPA
	Mr D Marshall	Vice Chairman - SAKA
	Mr M Abbott	Treasurer - Gloucestershire KPA
	Mr M Walker	Secretary - Leicestershire KPA
	Mrs D Abbott	Gloucestershire KPA
	Mr R Price	Six Counties KPA
	Mr D MacDonald	Wessex KPA
	Mr John Burdett	Northamptonshire KPA
	Mr R Van Roon	Six Counties KPA

In attendance	Mr T Statham	Chief Executive
	Mr P Revell	Head of Fundraising
	Mrs A Brown	Office Manager
	Mrs D Blizard	Senior Office & Accounts Administrator
	Mr N Palmer	Head of Advocacy
	Mr E Maclean	Advocacy Officer – Scotland
	Mr M Davis	Advocacy Officer – Midlands
	Mrs S Lines	Advocacy Officer – East of England
	Mrs L Pickering	Advocacy Officer – North East, Yorkshire and Humber

There were 27 Official voting delegates (as per register) and 38 non-voting delegates as per the Attendance Register.

A quorum of 30% of official representatives was met.

Welcome and Apologies for absence – Jim Higgins welcomed everyone to the meeting. Apologies had been received from Anne Glover, Southport Kidney Fund.

629 Minutes of the Council meeting held on 28th March 2015 - It was proposed by Alison Blezard, South East Scotland KPA, seconded by John Burdett, Northamptonshire KPA and agreed unanimously to accept the minutes of the meeting held 28th March 2015.

630 Matters arising – Sharon Orpen Dudley KPA asked if letters had been sent to renal units to familiarise them with NKF and see what Social Workers were available. Timothy Statham confirmed emails had been sent to renal social workers who stated they shared NKF's worries but did not offer a solution. Advocacy Officers have a list of Social Workers in their areas. Nicholas Palmer informed all that Susannah Gibb, Chair of the BASW (British Association of Social Workers) renal special interest group is currently working with the group to undertake an assessment of renal social worker (RSW) coverage across the UK to identify gaps in provision. The NKF advocacy had been assisting in this process. Susannah reported that not all RSW's are members of BASW.

Ken Tupling had spoken to Sally Tabor – British Kidney Patient Association, they are looking at funding Social Workers, a questionnaire is to be distributed to discover the areas where Social Workers are required, and NKF will be advised of this. It was suggested NKF should contact UK Renal Registry for information of the areas where the Social Workers were.

Kirit Modi, Lister area KPA informed all that it was the first time in 11 years that the number of transplants had gone down by 5%, consent rates were also dropping. The seven year NHSBT strategy was now in its second year and not doing well, he asked what NKF could do politically to address this issue. Timothy Statham stated he expected NHSBT to conduct an analysis as to why the numbers had gone down but suspects they have left it too long to analyse the problems. NKF also wanted organs to

be harvested from Accident and Emergency as well as from Intensive Care Units, there is evidence this is happening. Although the total transplant figures never alter, it always stays at 3000 transplants per year. Kirit Modi stressed the issue needed to be raised at a higher level and asked the Executive Committee to involve the All Party Parliamentary Kidney Group in this debate as soon as possible. Sharman Maxwell, West London KPA raised the issue of having dual signature donor cards in England as they have in Southern Ireland. Timothy Statham assured all it was a subject dear to NKF. Jim Higgins stated cards should be on display in chemists, doctor's surgeries etc and it was a missed opportunity not to do this. He advised 50% of new registrations came from driving licenses. From December 2015 Wales would be introducing an opt out system, where all would be assumed to want to donate organs unless they had opted out.

- 631 NKF Half Yearly Report** – The half yearly report had been distributed prior to the meeting.
- 632 Financial Reports** – The Treasurers report had been distributed prior to the meeting and was read out by Michael Abbott. He explained that throughout the year he had worked closely with Andrea Brown and Donna Blizard to review all NKF service contracts, these reviews will continue into next year. Although there may be a deficit at year end hopefully it would be less than last year. The strategy was to spend less in support and management without jeopardising the work of NKF. Fundraising was to be reviewed on a regular basis, to ensure the income increased and outgoings decreased. The reduction of the balance sheet accounts by £300k was due to NKF headquarters being overvalued, the property value will be reviewed but not professionally unless the auditors require this. Timothy Statham to contact HMRC regarding the issue of claiming back the VAT incorrectly paid on the property, it was paid due to incorrect legal advice taken at the time of purchase. Michael Abbott is to investigate the suggestion of reinstating KPA membership fees. It was suggested KPA's send their newsletters to NKF for printing and inserting into Kidney Life three times per year, this would eliminate KPA printing and distribution costs, the NKF would charge them for this. KPA's to contact Michael Abbott or Andrea Brown with the total costs of them publishing their letters themselves. It was proposed by Denise Abbott, Gloucestershire KPA seconded by Karen Casey, Scottish Kidney Federation and it was agreed unanimously to accept the Treasurers report.
- 633 Feedback on Conference 2015** – The general feedback of the conference was positive, the whole weekend had been informative and enjoyable. Denise Abbott, Gloucestershire KPA thanked Andrea Brown and her team in the NKF office for all their hard work.

Jim Higgins thanked everyone for their attendance at this meeting.

There being no further business, the meeting was closed.

Chairman Date