

**MINUTES OF THE ANNUAL GENERAL MEETING HELD AT THE ARDEN HOTEL, COVENTRY ROAD,
BIRMINGHAM, ON SATURDAY 29th MARCH 2014 AT 12PM**

TRUSTEES PRESENT	Mr K Modi	Chairman – Lister KPA
	Mr M Abbott	Treasurer - Gloucestershire KPA
	Mr M Walker	Secretary – Leicestershire KPA
	Mr R Price	Six Counties KPA
	Mrs D Abbott	Gloucestershire KPA
	Miss T Sinclair	Wessex KPA
	Mrs A Beale	Bristol Area KPA
	Mr W Beale	Bristol Area KPA
	Mr J Higgins	Northamptonshire KPA
	Mr D MacDonald	Wessex KPA

In attendance	Mr T Statham	Chief Executive
	Mr P Revell	Head of Fundraising
	Mrs A Brown	Assistant Office Manager
	Mrs S Allen	Administrator
	Mrs H Mooney	Accounts Administrator
	Mr N Palmer	Head of Advocacy
	Mr E Maclean	Advocacy Officer – Scotland
	Mr D Crane	Advocacy Officer – North West
	Mrs L Callow	Advocacy Officer - Wales and Northern Ireland
	Mr M Davies	Advocacy Officer – Midlands
Mrs S Lines	Advocacy Officer – East of England	

Plus 20 Official voting delegates (as per register) and 21 non-voting delegates as per the Attendance Register (attached).

A quorum of 30% of official representatives was met.

The Chairman welcomed everyone to the meeting.

- 444 Apologies** were received from: Margaret Parkin – NKF Office Manager, Frank Howarth - NKF President, Jean Aplin – Exeter and District KPA, Sheila Spurr – Chesterfield KPA, Marie Cox – Humberside KPA, David Spensley – St Helier & Surrey KPA, David Marshall – SAKA, Alison Blezard – SESKPA, George Anderson – SESKPA, Barbara Morris – L&SCKPA, Peter Spray – Royal London KPA, Eileen Heaphy – Royal London KPA, Jason Kidd – WLKPA, Guy Hill – NWRKPA, Anne Glover – Southport Kidney Fund and George Brown – Guys & St Thomas KPA.
- 445 Minutes of the AGM held on 23rd March, 2013** - It was proposed by Angela Beale Bristol Area KPA, seconded by Jim Higgins Northamptonshire KPA and agreed unanimously to accept the minutes as a true record.
- 456 Annual Report** - Kirit Modi explained the annual report could also be found at the front of the Financial Statement. He thanked all members of the Executive Committee for all of their hard work, support and Ideas over the last year, which had been very successful. He gave particular thanks to the Officers of the Executive Committee, to Ray Mackey who had stood down as Vice Chairman to take on the role of the North West Advocacy Officer, who subsequently had to resign from that post as his health had deteriorated. Kirit Modi will write to Ray Mackey to thank him for the many years of commitment, and for all he has done for the NKF. He also thanked Michael (Bud) Abbott and Michael Walker. Robert Price was given special thanks for his help and support as he had served his second lot of seven years on the Executive Committee and had to stand down for one year.

It was proposed by William Beale Bristol Area KPA, seconded by Michael Abbott Gloucestershire KPA and agreed unanimously to accept the Annual Report.

447 Financial Report – A Treasurers report had been circulated in the delegate packs, Michael Abbott read the report. Questions were raised on two issues.

a) Legacies - To what do the NKF attribute the increase in legacies this year? Kirit Modi explained that NKF has raised its profile, also Pete Revell had had legacy leaflets circulated with the last Kidney Life magazine, this may have helped. Sometimes it is known that one is in the pipeline. Legacies are an important part of the projected income, but it is never known how much or if any will be received. On average NKF receives 100k in legacies per year.

b) Fundraising – Ken Tupling SAKA stated NKF formed KPAs and they do not like NKF encroaching on their own fundraising. NKF should encourage KPAs to fundraise and it is important that this changes, NKF and KPAs should work closer together even if it is split 50/50. Some KPAs are wealthier than others. Kirit Modi explained that NKF already do joint fundraising with some KPAs, and he believes NKF and KPAs should work in partnership. NKF offers KPAs to sell NKF draw tickets themselves, KPAs are given 60% of sales back to them and NKF get 40%. It is each KPA's choice if they wish to participate in this. Pete Revell stated he is the full time fundraiser and councils need to give permission for charity runs, events etc, he can help KPAs out with this as he already has all these contacts, he would welcome more working with KPAs..

It was proposed by David MacDonald Wessex KPA, seconded by Ken Tupling SAKA and agreed unanimously to accept the Financial Report.

448 KPA Subscriptions

Proposition: To agree the level of subscription for year 2014/2015 be increased by 3%.

Proposed increase:

		From	To
		£	£
Full Members	Up to 150	245	252
Individual Membership	Up to 500	687	708
	Up to 700	896	923
	Over 700	1033	1064
National Kidney Federation Associate Members		77	79

After much discussion about draw tickets being inserted into Kidney Life magazine and the clarification of why and how many draws they will be put in for, the below sentence was agreed:

During the year 2014/2015 no subscription shall be required from any KPA that participates in up to two NKF draws, by permitting draw tickets to be circulated directly to their individual members inside the magazine Kidney Life.

Pete Revell will write to all KPAs giving clarification of the NKF lotteries in good time.

It was proposed by Ralph Slattery Addenbrookes KPA, seconded by Angela Beale Bristol Area KPA and agreed by 19 members with one abstention.

449 Reappointment of Accountants – Wright Vigar it was proposed by Robert Price Six counties KPA, seconded by David Macdonald Wessex KPA and agreed unanimously to reappoint Wright Vigar as Accountants to NKF.

450 Election of Officers and Executive Committee – Timothy Statham announced the officers as follows:

Kirit Modi – Chairman

Jim Higgins – Vice Chairman

He then announced the following had been elected as Executive Committee members:

- Denise Abbott – Gloucestershire KPA
- Michael Abbott – Gloucestershire KPA
- Angela Beale – Bristol KPA
- William Beale – Bristol KPA
- Ann Carter – Leicestershire KPA
- Jim Higgins – Northamptonshire KPA
- David Marshall - SAKA
- David MacDonald – Wessex KPA
- Kirit Modi – Lister KPA
- Tracey Sinclair – Wessex KPA
- Michael Walker – Lincolnshire KPA

He explained a ballot would need to take place for the officer positions of Treasurer and Secretary. Angela Beale and Michael Walker - for the role of Secretary, and William Beale and Michael Abbott - for the role of Treasurer. There was agreed that the candidates profiles should have been given to voting representatives sometime before the meeting instead of in the packs on the day, so they could be read and given consideration.

Each candidate was invited to give a two minute presentation. The ballot took place and candidates, counters and the returning officer monitored the count. Candidates were asked if they required a recount, but this was declined.

The results of the ballot was announced as:

- Mick Walker – Secretary
- Michael Abbott – Treasurer

451 Appointment of President – Frank Howarth was unfortunately unable to attend the meeting, Kirit Modi had spoken with him and Frank Howarth was happy to remain as president for one more year only. Frank Howarth was appointed as president for NKF until the next AGM. Kirit Modi explained that there were some important tasks for a President to do, and a new President will need to be considered and appointed next year.

There being no further business the meeting closed.

SignedChairman Date