

**MINUTES OF THE ANNUAL GENERAL MEETING HELD AT THE ARDEN HOTEL, COVENTRY ROAD,  
BIRMINGHAM, ON SATURDAY 28<sup>th</sup> MARCH 2015 AT 12.15PM**

<b>TRUSTEES PRESENT</b>	Mr K Modi	Chairman – Lister KPA
	Mr J Higgins	Vice Chairman - Northamptonshire KPA
	Mr M Abbott	Treasurer - Gloucestershire KPA
	Mr M Walker	Secretary – Leicestershire KPA
	Mrs D Abbott	Gloucestershire KPA
	Miss T Sinclair	Wessex KPA
	Mrs A Beale	Bristol Area KPA
	Mr W Beale	Bristol Area KPA
	Mr D Marshall	SAKA
	Mr D MacDonald	Wessex KPA
<b>In attendance</b>	Mr T Statham	Chief Executive
	Mr P Revell	Head of Fundraising
	Mrs A Brown	Office Manager
	Mrs D Blizard	Senior Office & Accounts Administrator
	Mr N Palmer	Head of Advocacy
	Mr E Maclean	Advocacy Officer – Scotland
	Mrs L Callow	Advocacy Officer - Wales and Northern Ireland
	Mrs K Cresswell	Advocacy Officer – South West England
	Mr M Davies	Advocacy Officer – Midlands
	Mrs S Lines	Advocacy Officer – East of England
	Mrs L Pickering	Advocacy Officer - North East, Yorkshire and Humber

Plus 26 Official voting delegates (as per register), and 51 non-voting delegates as per the Attendance Register.

A quorum of 30% of official representatives was met.

The Chairman welcomed everyone to the meeting.

- 452 Apologies** - were received from: Barbara Morris – Lancs. & South Cumbria KPA , David Errington – Tyneside KPA, Michael Horton – Coventry & Warwickshire KPA, Ian Cundell – West Riding KPA, David Myers – Royal free Hospital KPA, Martyn Everett - Lincolnshire KPA and Nick Flint – Queen Elizabeth Hospital KPA.
- 453 Minutes of the AGM held on 29th March, 2014** - It was proposed by David MacDonald Wessex KPA, seconded by William Beale Bristol Area KPA and agreed unanimously to accept the minutes as a true record.
- 454 Matters Arising** - None
- 455 Annual Report** - Kirit Modi explained there was an Annual Report with pictures that describes the activities that had taken place within the NKF over the past year. The other document was the full audited financial statement.
- 456 Financial Report** – A Treasurers report had been circulated in the delegate packs, Michael Abbott read the report to the meeting.  
Bob Price Six Counties KPA asked what the budget was for 2015 as it had been agreed to be a balanced budget. Kirit Modi explained budgets had been set for 2015, difficult decisions had been made and the planned budget was a balanced one. He stressed income streams could be uncertain, so a loss may be inevitable. Michael Abbott stated the property value issue had been brought up at previous auditors meetings, the auditors realised the building across the road from NKF HQ had sold at a considerable loss forcing the re-evaluation of NKF HQ. The valuation came back showing a large loss. As VAT had been paid on the initial purchase of the

building and never claimed back, the auditors recommended the CEO write a letter to HMRC requesting the VAT be refunded, as NFK is a charity, this had been done and NKF was awaiting a reply. Although out of the time scale for reclaiming VAT he is hopeful the problem will be rectified. Denise Abbott stated the loss was just on paper, Kirit Modi agreed, as it is not until the building is sold that the true value is known.

It was proposed by David Marshall SAKA, seconded by Denise Abbott Gloucestershire KPA and agreed unanimously to accept the audited Financial Statement.

It was proposed by Judith Sidaway Dudley KPA, seconded by David MacDonald Wessex KPA and agreed unanimously to accept the Treasurers Report.

#### 457 **KPA Subscriptions**

**Proposition:** To agree the level of subscription for year 2015/2016 be increased by 3%.

Proposed increase:

		From	To
		£	£
Full Members	Up to 150	252	260
Individual Membership	Up to 500	708	729
	Up to 700	923	932
	Over 700	1064	1096
National Kidney Federation Associate Members		79	81

Vanessa Hardy, Tyneside KPA suggested there should be an up to date list of each KPAs members sent to NKF, to ensure Kidney Life is not sent to deceased patients. Kirit Modi stated this was an ongoing task and thanked Andrea Brown and her team for their work on this.

It was proposed by Alison Blezard South East Scotland KPA, seconded by Vanessa Hardy Tyneside KPA and agreed unanimously to accept the increase to subscriptions.

**458 Reappointment of Accountants – Wright Vigar** it was proposed by William Beale Bristol area KPA, seconded by David Marshall SAKA and agreed unanimously to reappoint Wright Vigar as Accountants to NKF.

**459 Election of Officers and Executive Committee –** Timothy Statham announced the officers as follows:

**Jim Higgins –** Chairman

**David Marshall –** Vice Chairman

He then announced the following had been elected as Executive Committee members:

Denise Abbott – Gloucestershire KPA  
 Michael Abbott – Gloucestershire KPA  
 Angela Beale – Bristol Area KPA  
 William Beale – Bristol Area KPA  
 John Burdett – Northamptonshire KPA  
 Vanessa Hardy – Tyneside KPA  
 Jim Higgins – Northamptonshire KPA  
 David Macdonald – Wessex KPA  
 David Marshall – SAKA

Jonathan McGann - NEKPA  
Robert Price – Six Counties KPA  
Rajesh Sangiyani – Derby KPA  
Richard Van Roon – Six Counties KPA  
Michael Walker – Leicestershire KPA

He explained a ballot would need to take place for the officer position of Treasurer . There were two candidates for this position, William Beale and Michael Abbott. Each candidate was invited to give a two minute presentation. The ballot took place and candidates, counters and the returning officer monitored the count. Candidates were asked if they required a recount, but this was declined.

The result of the ballot was announced as:

Michael Abbott – Treasurer

**460 Transfer of Chairman’s confidential items** – Kirit Modi transferred his confidential items over to Jim Higgins.

**461 Appointment of President** – Frank Howarth had resigned as NKF President. Kirit Modi thanked Frank Howarth on behalf of everyone at NKF and all kidney patients for being President of NKF from 2002. Kirit Modi presented Frank Howarth with a silver salver.

Frank Howarth thanked Kirit Modi, and read out a short speech, he congratulated Jim Higgins.

The new NKF President was announced as being Ken Tupling, Ken Tupling made a short speech and thanked the Executive Committee for choosing him.

There being no further business the meeting closed.

Signed .....Chairman      Date .....