

**MINUTES OF THE ANNUAL GENERAL MEETING HELD AT THE ARDEN HOTEL, COVENTRY
ROAD, BIRMINGHAM, ON SATURDAY 1st April 2017 AT 12.15PM**

TRUSTEES PRESENT	Mr D Marshall	Chairman – SAKA
	Mrs D Abbott	Secretary – Gloucestershire KPA
	Mr James Barr	Lancs & South Cumbria KPA
	Mr John Burdett	Northamptonshire KPA
	Mr David MacDonald	Wessex KPA
	Mr Guy Richards	Exeter & District KPA
	Mr Rajesh Sanghani	Royal Derby KPA
	Mr Richard Van Roon	Six Counties KPA

In attendance	Mr K Tupling	President
	Mr T Statham	Chief Executive Officer
	Mr P Revell	Head of Fundraising
	Mrs A Brown	Office Manager
	Mrs D Blizard	Senior Office & Accounts Administrator

There were 18 Official voting delegates (as per register), and 34 non-voting delegates as per the register.

A quorum of 30% of official representatives was met.

David Marshall, NKF Chairman welcomed everyone to the meeting.

- 471 Apologies** - were received from, David Errington – Tyneside KPA, Anne Glover – Southport Kidney Fund, Alison Blezard – South East Scotland KPA, Edith Scott – South East Scotland KPA, David Myers – Royal Free Hospital KPA and John Roberts – Hope KPA.
- 472 Minutes of the AGM held on 2nd April, 2016** - It was proposed by Sharman Maxwell, West London KPA, seconded by Guy Richards, Exeter & District KPA and agreed unanimously to accept the minutes as a true record.
- 473 Matters Arising** – Ralph Slattery Addenbrookes KPA asked if NHSBT had given any feedback re the falling number of transplants. Timothy Statham replied the number of deceased donors had fallen but the reason transplant numbers had remained at a level was living donation. Living donation had now also started to fall which was a concern. The All Party Parliamentary Kidney Group are to hold a summit in June 2017 to consider this matter, hopefully conclusions will be reached and a report produced to help get this changed.
- 474 Annual Report** – A report had been circulated in the delegate packs. David Marshall commented on the main issues in the report. Two members of NKF Executive Committee had died in the last year, David Davies and Michael Walker, Vice Chairman. James Barr from Lancs & South Cumbria KPA had been co-opted onto the Executive Committee in November 2016, James is from a commercial background. NKF HQ had lost two members of staff, Stephanie Scott due to ill health and Linda Fores, who retired. A new member of staff had been recruited, Fiona Broomhead, she was proving to be a good addition to the team.

This year had seen the hard work from previous Executive Committees paying off as NKF had broke even, this was a success story for this Executive Committee and previous ones. David Marshall stated he was fortunate to be NKF Chairman at this time.

To reduce meeting costs NKF Executive meetings had changed from being held in London to being held at NKF HQ in Worksop.

Fundraising had been slow to start but was now reaping the benefits.

Kidney Life had been reduced from four issues per year to three, there was not one Executive member who did not want the 4th issue reinstated, each issue costs £25K. The Executive Committee had made the decision to have three paper issues and reinstate the 4th issue as an electronic issue from this year. The electronic version is in flip format and would be emailed out to everyone who has an email address on the NKF database. This will be a slow change. Producing the magazine in this format costs £5K, a saving of £20K. David Marshall emphasised that the paper copy of Kidney Life would never disappear in the near future but there was a market for the electronic version too.

NKF is working with the UK Renal Registry to obtain information from their database in a form that is easily understandable and patient friendly, Kirit Modi – Lister KPA had done much work on this.

NKF Helpline was very well used and after each issue of Kidney Life there was an influx of phone calls. Statistics show the number one reason for Helpline calls is for help and information about benefits.

The situation with BREXIT was fluid and NKF were watching the situation carefully and would react when required.

It was proposed by Michael Abbott, Gloucestershire KPA, seconded by Richard Van Roon, Six Counties KPA and agreed unanimously to accept the Annual report.

475 Financial Report – The Financial report had been circulated with the delegate packs. The report had been produced by NKF staff due to the absence of the Treasurer, William Beale. David Marshall stated the end of year picture showed a gain of £51K, this was due to an unexpected legacy of £50K being received in between Christmas and the New Year.

It was proposed by Jacky Burdett Northamptonshire KPA, seconded by Michael Horton Coventry & Warwickshire KPA and agreed unanimously to accept the financial report.

476 KPA Subscriptions

Proposition: To agree the level of subscription for year 2017/2018 be increased by 3%.

Proposed increase:

		From	To
		£	£
Full Members	Up to 150	268	276
Individual Membership	Up to 500	751	774
	Up to 700	960	989
	Over 700	1129	1163
National Kidney Federation Associate Members		83	85

During 2016 the NKF Executive Committee, faced with mounting financial pressures, did consider whether to withdraw the waiver offered to KPA's that allows the distribution of

raffle tickets in place of membership fees, however they have resolved to retain the waiver so that:

During the year 2017/2018 no subscription shall be required from any KPA that participates in up to two NKF draws, by permitting draw tickets to be circulated directly to their individual members inside the magazine Kidney Life.

This concession is made in order to be helpful to KPAs, however it is NKF's hope that KPAs who are able, to make a voluntary financial donation to the NKF, thus enabling this concession to be continued in future years.

It was proposed by Richard Van Roon Six Counties KPA, seconded by David MacDonald Wessex KPA and agreed unanimously to accept the increase in subscriptions.

477 Appointment of Accountants – NKF recommends the appointment of Street's accountants. David Marshall had found them to be efficient and complimentary on how NKF is run, they were also cost effective. Andrea Brown had also found them to be efficient and complimentary on how the accounts were run throughout the year.

It was proposed by Ralph Slattery Addenbrookes KPA, seconded by Guy Richards Exeter & District KPA and agreed unanimously to appoint Streets Accountants.

478 Election of Officers and Executive Committee – David Marshall announced the Officers and Executive committee members as follows:

Officers;

David Marshall - Chairman

Michael Abbott - Treasurer

He then announced the following had been elected as Executive Committee members:

Denise Abbott – Gloucestershire KPA

James Barr – Lancs & South Cumbria KPA

John Burdett – Northamptonshire KPA

Jim Higgins – Northamptonshire KPA

Wajid Iqbal – Manchester Royal Infirmary KPA

David MacDonald – Wessex KPA

Guy Richards – Exeter & District KPA

Rajesh Sanghani – Royal Derby KPA

Tracey Sinclair – Wessex KPA

Richard Van Roon – Six Counties KPA

David Marshall thanked all previous Executive Committee members for their hard work. The next Executive Committee meeting will be held on 20th May 2017 at Worksop. The cost effectiveness of holding the meetings at Worksop will be checked again now the new committee had been confirmed.

479 Appointment of President – David Marshall informed the meeting that the Executive Committee had no hesitation in recommending Ken Tupling be re-appointed as NKF President for a further year. Ken Tupling stated he was honoured to continue being the NKF President.

There being no further business the meeting closed at 12.55pm.

Signed..... Chairman Date.....